TAU BETA SIGMA SORORITY Stillwater, Oklahoma

FINANCIAL STATEMENTS May 31, 2008 and 2007

Tau Beta Sigma Sorority

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Independent Accountants' Report

July 15, 2008

To the Board of Directors
Tau Beta Sigma Sorority
P.O. Box 849
Stillwater, Oklahoma 74076-0849

We have reviewed the accompanying statement of financial position of Tau Beta Sigma Sorority (a non-profit corporation) as of May 31, 2008 and May 31, 2007, and the related statements of activities, functional expenses, and cash flows for the years then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of the management of Tau Beta Sigma Sorority.

A review consists principally of inquiries of organizational personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with auditing standards generally accepted in the United States of America, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States.

Our review was made for the purpose of expressing limited assurance that there are no material modifications that should be made to the financial statements in order for them to be in conformity accounting principles generally accepted in the United States. The information included in the supplemental schedules listed in the foregoing table of contents is presented only for supplementary analysis purposes. Such information has been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, and we are not aware of any material modifications that should be made thereto.

CBEW Professional Group, LLP

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Certified Public Accountants

Tau Beta Sigma Sorority Statement of Financial Position May 31, 2008 and 2007

ASSETS

		2008		2007
CURRENT ASSETS (Note 2A, p. 10) Cash and cash equivalents-general fund Cash and cash equivalents-trust fund Accounts receivable	\$	13,119 28,459 40	\$	59,455 19,843 2,066
Prepaid expense and deposits Inventories		1,078 6,626		2,389 3,719
Total Current Assets		49,322		87,472
ASSETS WHOSE USE IS LIMITED (Note 2B, p. 11) Wava Turner award fund		3,442		3,386
INVESTMENTS-TRUST FUND (Note 2C, p. 12)		140,138		127,505
PROPERTY AND EQUIPMENT (Note 2D, p. 12) At cost, net of accumulated depreciation		82,751		79,180
TOTAL ASSETS	<u>\$</u>	275.653	\$	297.543
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES (Note 2E, p. 13)				
Accounts payable and accrued liabilities	\$	6,300	\$	10,305
Current portion long-term debt Deferred revenue		3,846		3,602 9,593
Total Current Liabilities		10,146		23,500
LONG-TERM LIABILITIES (Note 2F, p. 13)		4.000		0.000
Note payable-auto Total Long-Term Liabilities		4,069 4,069		8,308 8,308
Total Long-Term Liabilities				<u> </u>
Total Liabilities		14,215		31,808
NET ASSETS				
Unrestricted		257,996		262,349
Permanently restricted Total Net Assets	_	3,442 261,438		3,386 265,735
TOTAL LIABILITIES AND	•	075.650	ው	007.540
NET ASSETS	<u> </u>	<u>275,653</u>	<u>\$</u>	297,543

Tau Beta Sigma Sorority Statement of Activities For the Year Ended May 31, 2008

	Unrestricted General Fund	Unrestricted Trust Fund	Permanently Restricted Fund	Total
Operating revenues, gains, and other support				
Fees and dues	\$ 278,598	\$ 13,200	\$ -	\$ 291,798
Supplies, jewelry, and brick sales net of cost of \$3,267	2,992	-	-	2,992
Royalties	5,839	-	-	5,839
National convention income	46,581	-	-	46,581
Alumni Association income		6,490		6,490
Total operating revenue	334,010	19,690	-	353,700
Operating expenses				
Salaries, wages, and benefits	122,578	-	-	122,578
Travel and related expenses	42,150	-	-	42,150
Convention expenses	75,804	•	_	75,804
Publication expenses	10,949	-	-	10,949
Special program expenses	2,110	500	-	2,610
NIB expenses	-	11,368	-	11,368
Alumni Association expenses	-	637	-	637
Operating and maintenance expenses	95,332	3,998	-	99,330
Total operating expenses before depreciation	348,923	16,503		365,426
Gain/(loss) from operations before depreciation	(14,913)	3,187	-	(11,726)
Depreciation	10,711			10,711
Gain/(loss) from operations	(25,624)	3,187	-	(22,437)
Nonoperating revenues, gains, and expenses				
Contributions	1,412	13,900	-	15,312
Transfers	(2,550)	2,550	-	-
Investment income and expenses:				
Interest, dividends, and capital gains	1,158	6,980	151	8,289
Realized gains and (losses)	-	113	6	119
Unrealized gains and (losses)	-	(4,339)	(90)	(4,429)
Investment fees		(1,140)	(11)	(1,151)
Net nonoperating	20	18,064	56	18,140
INCREASE (DECREASE) IN NET ASSETS	(25,604)	21,251	56	(4,297)
Net Assets at Beginning of Year	115,002	147,347	3,386	265,735
Net Assets at End of Year	\$ 89,398	\$ 168.598	\$ 3,442	\$ 261,438

Tau Beta Sigma Sorority Statement of Activities For the Year Ended May 31, 2007

	Unrestricted General Fund	Unrestricted Trust Fund	Permanently Restricted Fund	Total
Operating revenues, gains, and other support				
Fees and dues	\$ 256,547	\$ 8,600	\$ -	\$ 265,147
Supplies, jewelry, and brick sales net of cost of \$4,757	2,392	-	-	2,392
Royalties	4,907	-	-	4,907
Other	2,077	_	-	2,077
Total operating revenue	265,923	8,600	-	274,523
Operating expenses				
Salaries, wages, and benefits	114,368	-	-	114,368
Travel and related expenses	39,568	114	-	39,682
Convention expenses	1,282	-	-	1,282
Publication expenses	9,478	-	-	9,478
Special program expenses	693	-	-	693
Operating and maintenance expenses	101,714	1,150		102,864
Total operating expenses before depreciation	267,103	1,264		268,367
Gain/(loss) from operations before depreciation	(1,180)	7,336	-	6,156
Depreciation	11,932			11,932
Gain/(loss) from operations	(13,112)	7,336	-	(5,776)
Nonoperating revenues, gains, and expenses				
Contributions	252	3,530	-	3,782
Investment income and expenses:				
Interest and dividends	597	4,826	135	5,558
Realized gains and (losses)	-	182	-	182
Unrealized gains and (losses)	-	8,918	121	9,039
Investment fees		(1,049)	(8)	(1,057)
Net nonoperating	849	16,407	248	17,504
INCREASE (DECREASE) IN NET ASSETS	(12,263)	23,743	248	11,728
Net Assets at Beginning of Year	127,265	123,604	3,138	254,007
Net Assets at End of Year	\$ 115,002	\$ 147,347	\$ 3,386	<u>\$ 265,735</u>

Tau Beta Sigma Sorority Statement of Functional Expenses For the Years Ended May 31, 2008 and 2007

OPERATING EXPENSES

OFERATING EXPENSES		2008		2007
Staff Compensation, Benefits, and Related Expenses		2000		2007
Salaries	\$	78,455	\$	74,104
Payroll Taxes	•	6,979	•	7,152
Staff Benefits		21,715		19,133
CFR Salary		12,123		11,000
CFR Benefits		3,306		2,979
Total	\$	122,578	\$	114,368
Travel and Related Expenses				
Officer Travel-Trust	\$	-	\$	114
Officer Travel & Expense		17,512		21,569
Board Travel & Expense		480		345
Executive Director Travel & Expense		7,248		3,975
CFR Travel & Expense		7,766		5,924
CFR Auto Expense		3,317		3,538
CFR Office/Admininistration		333		781
CFR Telephone		1,335		1,564
CFR Living Expense		1,574		325
District Governor/Council Travel & Expense		2,356		1,547
District Officer Travel-WD Officer		229		-
Total	\$	42,150	\$	39,682
Convention Expenses				
National Convention-2007	\$	75,804	\$	418
National Convention-2009				864
Total	\$	75,804	\$	1,282
Publication Expenses				
PODIUM Expense	<u>\$</u> \$	10,949	<u>\$</u> \$	9,478
Total	\$	10,949	\$	9,478
Special Program Expenses				
Scholarship Expense-Trust	\$	500	\$	-
Leadership Development Expense		1,060		193
Leadership Development-Women in Music		50		••
Scholarship Expense-General Fund		1,000		500
Total	\$	2,610	\$	693
NIB Expenses		0.010	_	
NIB Expense	\$	8,346	\$	-
NIB Composer	<u></u>	3,022	_	
Total	\$	11,368	\$	-

Tau Beta Sigma Sorority Statement of Functional Expenses For the Years Ended May 31, 2008 and 2007

OPERATING EXPENSES (CONT.)

or are the EM EMOLO (OOM).)	2008	2007		
Operating and Maintenance Expenses		2001		
TBS Alumni Assn Expense	\$ 637	\$ -		
Award Expense	237	-		
Accounting	5,240	5,240		
Fund Raising Expense	3,362	, -		
Public Relations	11,365	6,659		
Legal Services	656	1,506		
Business & Liability Insurance	20,950	18,877		
Office Expense	399	1,150		
VISA & Mastercard Fee	787	476		
Telephone	2,192	2,219		
Postage	8,401	7,911		
Interest Expense	284	822		
Headquarters Supplies & Expense	10,283	6,919		
Duck Street Property Tax	460	413		
Office Equipment Maintenance	3,298	2,393		
Computer Services	3,120	6,710		
Headquarters Utilities	6,378	5,957		
Headquarters Maintenance	2,682	3,718		
Duck Street Utilities	2,370	2,576		
Duck Street Maintenance	205	267		
Chapter Supplies & Expenses	2,050	2,605		
Trophies & Awards	2,027	307		
Jewelry Giveaway	5,038	7,063		
Association Dues	565	435		
District Officer Leadership Conf	(333)	8,942		
District Allotment Expense	7,210	8,864		
Training	-	125		
Forgiven Debts	(207)	(943)		
Staff Search Expenses	39	1,241		
Bank Service Charges	147	37		
Donation Expense	125_	375		
Total	\$ 99,967	\$ 102,864		
TOTAL OPERATING EXPENSES	\$ 365,426	\$ 268,367		
TOTAL OFERATING EXPENSES	Ψ 300,420	<u>Ψ 200,307</u>		

Tau Beta Sigma Sorority Statement of Cash Flows For the Years Ended May 31, 2008 and 2007

2008		2008	2007	
CASH FLOWS FROM OPERATING ACTIVITIES				
Increase (decrease) in net assets	\$	(4,297)	\$	11,728
Adjustments to reconcile total increase (decrease) in net				
assets to net cash provided by operating activities:				
Depreciation		10,711		11,932
Loss (gain) on securities:				
Realized		(113)		(182)
Unrealized		4,339		(8,918)
(Increase) decrease in assets:				
Accounts receivable		2,026		549
Inventory		(2,907)		(207)
Prepaid expense and deposits		1,310		(2,083)
Increase (decrease) in liabilities:				
Accounts payable		(4,004)		2,531
Deferred revenue		(9,593)		9,593
Assets whose use is limited		(56)		(248)
Net Cash Provided (Used) By Operating Activities		(2,584)		24,695
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchases of property and equipment		(14,281)		(5,278)
Purchases of investments		(31,861)		(45,407)
Proceeds from sale of investments		15,000		40,760
Net Cash Provided (Used) By Investing Activities		(31,142)	-	(9,925)
CASH FLOWS FROM FINANCING ACTIVITIES				
Notes payable repayments		(3,994)		(3,100)
Net Cash Provided (Used) By Financing Activities	_	(3,994)		(3,100)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		(37,720)		11,670
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR		79,298		67,628
CASH AND CASH EQUIVALENTS AT END OF YEAR	<u>\$.</u>	41.578	<u>\$</u>	79.298
SUPPLEMENTAL DISCLOSURE Interest paid	\$	284	\$	822

NOTES TO THE FINANCIAL STATEMENTS May 31, 2008 and 2007

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Nature of Organization and Activities

Tau Beta Sigma ($TB\Sigma$) is a National Honorary Band Sorority for colleges and universities. The organization provides membership and membership development services to all of its chapters located on college and university campuses throughout the United States. $TB\Sigma$ has a general fund, a trust fund, and an award fund, all of which are interrelated but not under common control.

The sorority is affiliated with Kappa Kappa Psi, the National Honorary Band Fraternity. Both organizations have separate governing boards but share the same jointly owned office space and have several common expenses and employees. These common expenses are allocated to each organization based upon usage of benefit received factors or divided evenly if no other basis exists.

B. Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

C. Deposits and Investments

All bank deposits and certificates of deposit are held at various financial institutions and are carried at cost. Investments in marketable securities with readily determinable fair values are reported at their fair values. Unrealized gains and losses are included in the statement of activities and changes in net assets.

D. Fair Value of Financial Instruments

The organization's financial instruments, none of which are held for trading purposes, include cash and cash equivalents, investments, accounts receivable and accounts payable. The organization estimates that the fair value of all financial instruments does not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying statement of financial position. The estimated fair value amounts have been determined using available market information and appropriate valuation methodologies. Considerable judgment is necessarily required in interpreting market data to develop the estimates of fair value, and accordingly, the estimates are not necessarily indicative of the amounts that the organization could realize in a current market exchange.

E. Cash and Cash Equivalents

For purposes of the statements of cash flows, $TB\Sigma$ considers cash and all highly liquid investments with an initial maturity of three months or less to be cash equivalents.

F. Contributed Services and Facilities

Contributions of donated services that create or enhance nonfinancial assets or that require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation, are recorded at their fair values in the period received. The value of contributed services meeting those requirements for recognition in the financial statements is not material and is not recorded in the financial statements.

NOTES TO THE FINANCIAL STATEMENTS May 31, 2008 and 2007

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

G. Promises to Give

Contributions are recognized when a donor makes a promise to give to $TB\Sigma$ that is, in substance, unconditional. $TB\Sigma$ reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated asset. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Donor restricted contributions whose restrictions are met in the same reporting period are treated as unrestricted support.

H. Donations of Property and Equipment

 $TB\Sigma$ reports gifts of land, buildings, and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, $TB\Sigma$ reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

I. Inventories

Inventories are stated at the lower of cost or market. Cost is determined using the first-in first-out method.

J. Property and Equipment

Land, buildings, and equipment purchased by $TB\Sigma$ are stated at cost. Donated assets are stated at their estimated fair market value at the date of donation. Depreciation is computed based on both straight-line and accelerated methods over the estimated useful lives of the respective assets. Buildings, building improvements, and building components are depreciated over 27.5 to 31.5 years. Major movable equipment is depreciated over 5 to 10 years. The majority of the property and equipment was acquired through a 50% ownership with Kappa Kappa Psi. $TB\Sigma$ has recorded its beneficial interest as its asset. Management determines its capitalization policy on an item by item basis upon acquisition.

K. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

L. Income Taxes

 $TB\Sigma$ is a non-profit corporation as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal and state income taxes and therefore has made no provision for federal or state income taxes in the accompanying financial statements.

NOTES TO THE FINANCIAL STATEMENTS May 31, 2008 and 2007

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

M. Assets Whose Use is Limited

Assets whose use is limited include assets permanently restricted by the donor.

N. Compensated Absences

It is the policy of $TB\Sigma$ to permit employees to accumulate earned but unused annual leave up to a maximum of 10 workdays and unused sick leave up to a maximum of 30 workdays. The annual leave allowance is granted June 1 of each year. Upon resignation or termination, an employee will receive a prorated amount of annual leave payment (but no unpaid sick leave) based upon the time worked from June 1 through the last day of employment. No payment will be made if the employee has already used annual leave in excess of the total amount already accrued from June 1. Any remaining leave carried over from the prior fiscal year carries no monetary allowance when calculating an annual leave payout. The amount of accrued annual leave is considered to be immaterial and is not recorded in the financial statements.

O. Concentration of Credit Risk for Cash Held in Bank

During the years ending May 31, 2008 and 2007, $TB\Sigma$ maintained its cash balances in one local financial institution. The balances are insured by the Federal Deposit Insurance Corporation up to \$100,000. No uninsured cash balances exist as of May 31, 2008 and 2007.

2. DETAILED NOTES CONCERNING THE FUNDS

A. Current Assets

Details of cash and cash equivalents classified as current assets are as follows:

	2008	2007
Operating	\$ 2,500	\$ 10,898
National convention	2,976	10,156
Contingency fund	1,000	15,930
Money market scholarship fund	4,764	3,550
Money market leadership fund	1,879	11,792
Money market capital improvement/debt red.	-	 7,129
Total cash and cash equivalents-general fund	\$ 13,119	\$ 59,455
Trust savings	\$ 28,459	\$ 19,843
Total cash and cash equivalents-trust fund	\$ 28,459	\$ 19,843

NOTES TO THE FINANCIAL STATEMENTS May 31, 2008 and 2007

2. DETAILED NOTES CONCERNING THE FUNDS (CONT.)

A. Current Assets (cont.)

Details of accounts receivable classified as current assets are as follows:

	20	800	2007		
Accounts receivable - chapters	\$	-	\$	91	
Accounts receivable - other		40		1,975	
Total accounts receivable	\$	40	\$	2,066	

Details of prepaid expense and deposits classified as current assets are as follows:

	2008	2007		
National convention and other	\$ 773	\$	2,084	
Deposits	305		305	
Total prepaid expense and deposits	\$ 1,078	\$	2,389	

Details of inventories classified as current assets are as follows:

	 2008	2007		
Supplies for resale inventory	\$ 1,363	\$	2,178	
Jewelry inventory	 5,263		1,541	
	\$ 6,626	\$	3,719	

B. Permanently Restricted Net Assets (Assets Whose Use is Limited)

The Wava Turner Award Fund was officially established on January 4, 1982, in the amount of \$1,000 through a donation from Wava B. Turner Henry. This fund is permanently restricted, however the earnings of the fund are used to perpetuate the Tau Beta Sigma Wava Banes Turner Award which may be presented at each biennial convention. At the discretion of the board, costs associated with this award may be disbursed from the general fund. This fund contains \$3,442 stated at fair market value which represents the initial donation plus accrued interest less amounts used to perpetuate the award and changes in fair value.

NOTES TO THE FINANCIAL STATEMENTS May 31, 2008 and 2007

2. DETAILED NOTES CONCERNING THE FUNDS (CONT.)

C. Investments

Investments of the trust fund are stated at fair value and are summarized as follows:

	,	соѕт	•	FAIR /ALUE	UNREAL APPRECI (DEPREC	ATION
A brokerage account opened on 09/29/93 by Tau Beta Sigma Trust Fund with an initial amount of \$40,000 with subsequent additions of \$25,000 during the year ended 06/30/00, \$11,000 during the year ended 06/30/02, \$15,000 during the year ended 05/31/05, \$10,000 during the year ended 05/31/06, and \$10,548 during the year ended 05/31/08	3.					
Money market account Equity securities Fixed income securities Mixed securities Accrued interest	\$	29,840 39,228 42,754 32,656	\$	29,840 36,712 44,276 29,310	\$	(2,516) 1,522 (3,346)

\$ 144,478 \$ 140,138 \$

(4,340)

D. Property and Equipment

Details of property and equipment are as follows:

		2008	2007
Land	\$	6,624	\$ 6,624
Automobiles	\$	15,010	\$ 15,010
Duck Street Property		44,408	44,408
Headquarters Building and Improvements		74,368	69,257
Duck Street Furniture and Equipment		3,853	3,853
Headquarters Furniture and Equipment		65,681	56,511
Total property and equipment	\$	209,944	\$ 195,663
Less accumulated depreciation	_	127,193	116,483
Net property and equipment	\$	82,751	\$ 79,180

Total depreciation for the current and prior year, based on historical cost, was \$10,711 and \$11,932.

NOTES TO THE FINANCIAL STATEMENTS May 31, 2008 and 2007

2. DETAILED NOTES CONCERNING THE FUNDS (CONT.)

D. Property and Equipment (cont.)

Donation of Duck Street Property

In the spring of 1989, Mr. and Mrs. Max Mitchell donated land, a building, and various rental furniture and fixtures for use in Tau Beta Sigma/Kappa Kappa Psi operations with each organization receiving an undivided one-half interest in the property. The building, a duplex at 205 S. Duck Street in Stillwater, Oklahoma, is currently being rented as residential property. The land and building were appraised at \$65,500 and the furniture and fixtures were appraised at \$1,765. Subsequent additions are recorded at cost.

E. Current Liabilities

Details of accounts payable, accrued liabilities, and deferred revenue are as follows:

		2008	2007
Accounts payable - chapters	-\$	6,280	\$ 9,794
Payroll liabilities		20	511
Total accounts payable	\$	6,300	\$ 10,305
Deferred revenue - national convention	\$	_	\$ 9.593
Total deferred revenue	\$	-	\$ 9,593

F. Long-Term Liabilities

Details of the automobile notes payable are as follows:

Note payable to Toyota Financial Services: 6.45% note payable dated May 31, 2006 in the amount of \$15,010, payable in 48 monthly installments of \$356.55 including interest.

	 2008	2007
Balance at May 31	\$ 7,915	\$ 11,910
Less current portion	 (3,846)	(3,602)
Long-term portion	\$ 4,069	\$ 8,308

Aggregate maturities of long-term debt are as follows:

2009	\$ 3,846
2010	 4,069
Total	\$ 7,915

TAU BETA SIGMA SORORITY Stillwater, Oklahoma

SUPPLEMENTAL INFORMATION May 31, 2008 and 2007

Tau Beta Sigma

District Allotment Fund Statement of Cash Receipts and Disbursements For the Year Ended May 31, 2008

Districts	Western	Midwest	Southwest	North Central	Southeast	Northeast	Total
District fund allotments Interest income	620 173	731	1,744	1,271	1,611	1,233	7,210
Miscellaneous income	6,065	2,181	3,040	162	1,057	2,938	15.443
Total cash receipts	6,858	3,033	4,945	1,549	2,764	4,329	23,478
District expenses	(4,576)	(2,850)	(1,682)	(2,481)	(3,317)	(5,819)	(20,725)
Cash receipts over (under) disbursements	2,282	183	3,263	(932)	(253)	(1,490)	2,753
Cash and net assets, beginning of year	4,859	4,808	3,385	5,698	4,501	7,974	31,225
Cash and net assets, end of year	7,141	4,991	6,648	4,766	3,948	6,484	33,978

is a custodial account supervised by the national office. Allotments are made twice per year and are based on the number of members The District Allotment Fund is a single cash account shared by Kappa Kappa Psi and Tau Beta Sigma. It was established in 1981 and paying dues and initiation fees in the fiscal year. The method of allocation was revised at the 1987 national convention to provide more funds to the smaller districts.